

February 25, 2015

**CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)  
ANIMAL HEALTH AND FOOD SAFETY SERVICES (AHFSS)  
MEAT, POULTRY AND EGG SAFETY BRANCH (MPES)  
SHELL EGG ADVISORY COMMITTEE (SEAC)  
MEETING MINUTES  
February 25, 2015**

Disney's Grand Californian Hotel & Spa, Trillium Room  
1600 Disneyland Drive  
Anaheim, CA 92802

Item  
No.

**(1) CALL TO ORDER**

Michael Sencer, Chair, called the SEAC meeting to order at 1:40 p.m. and a quorum was established.

**(2) ROLL CALL**

Roll was taken by Tony Herrera, Egg Quality Manager, Egg Safety and Quality Management (ESQM).

**Committee Members Present:**

Michael Sencer, Chair  
Wayne Winslow, Vice Chair  
Gary Foster, Southern California Egg Cooperative  
Michael Gemperle, Gemperle Enterprises  
Glenn Hickman, Hickman Eggs  
David Will, Chino Valley Ranchers  
Steve Mahrt, Petaluma Farms  
Richard Jenkins, Alternate  
Tom Silva, Alternate

**Committee Members Absent:**

Kaliko Orian, Kaliko Farms  
Milton O'Haire, CACASA Representative

**Interested Parties:**

Donna Barnes, Orange County Deputy Agricultural Commissioner  
Bob Salazar, Hickman Eggs  
David Cisneros, Rosemary Farms  
Richard Christner, Sparobe Foods  
Mark Campbell, Hidden Villa Ranch  
Ross Dean, Centrum Valley Farms  
Josh Karch, Norco Ranch  
Chad Gregory, United Egg Producers  
Jim Dean, Centurm Valley  
Mike West, J.S. West Milling  
Gary West, J.S. West Milling  
Jeff Foster, Foster Enterprises

Page 2 of 4

Sharon Krumwiede, Red Hill Foods  
Arine Ribley, Sunrise Farms  
Ed Smith, Hidden Villa Ranch

**CDFA:**

Annette Jones, Director  
Tony Herrera, Egg Quality Manager  
Rosie Martin, Office Technician

**(3) APPROVAL OF MINUTES – JANUARY 7, 2015**

Chair Sencer asked the committee to review the January meeting minutes.

**Motion #1:** A motion was made by Mr. Will to accept the minutes. Mr. Gemperle seconded. Chair Sencer, Vice Chair Winslow, Mr. Mahrt, Mr. Foster, Mr. Hickman, and Mr. Silva agreed. The motion passed unanimously.

**(4) FY 15/16 BUDGET**

Mr. Herrera provided the draft budget overview, fund condition report, and proposed organizational charts to the committee for review. Some of the topics discussed were:

- Expanding the ESQM staff, adding two additional California Agricultural Support Services (CASS) verification officers
- Removal of veterinarian position for ESQM staff
- Upward mobility from within the program
- Upcoming retirements

After some discussion by the committee with the budget sub-committee, including Chair Sencer, Vice Chair Winslow, Mr. Foster, Mr. Will, and Mr. Herrera, the proposed budget was approved.

**Motion #2:** A motion was made by Mr. Foster. Mr. Gemperle seconded. Chair Sencer, Vice Chair Winslow, Mr. Mahrt, Mr. Will, Mr. Hickman, and Mr. Silva agreed. The motion passed unanimously.

**(5) SEFS UPDATE**

Mr. Herrera began by updating the committee of the amount of completed Shell Egg Food Safety (SEFS) audits completed this year. Thus far, 22 in state audits and 11 out of state audits have been completed since January. Currently, eight ESQM staff are continuously performing audits. Mr. Herrera predicts all in state audits should be completed by the end of the fiscal year, and will take until the end of the calendar year to complete out of state audits, as more out of state companies are becoming registered. Additionally, he stated all companies that have not been audited will be sent the pre-audit packet to complete to make the scheduling process more efficient.

**(6) FINANCIAL AUDITS UPDATE**

Mr. Herrera informed the committee two financial audits have been completed since January, and an estimated eight will be completed by the end of June.

(7) **PUBLIC MEMBER VACANCY**

Mr. Herrera informed the committee the public member vacancy has been posted on the CDFA website, and two more names are needed from the committee to submit to the Secretary to fill the position.

(8) **PROGRAM UPDATES**

Mr. Herrera and the committee discussed the following:

- The new Form 700 is due by all committee members. It can be completed and submitted online.
- The administrative penalty legislation is being introduced soon. Hopefully will be in law early next year.
- The shipping document, records, and invoices regulation language is currently being developed.
- Interviews for two verification officer vacancies were conducted last week.

(9) **OTHER BUSINESS**

Topics discussed by the committee and attendees were:

- It was requested that the audit process, the rules of the audit, what to expect, backup paperwork needed, and any other helpful guidelines be provided to companies before the SEFS audits are performed. Mr. Herrera stated he will provide this type of document to all companies with the pre-audit packet being sent out.
- As more SEFS audits are conducted, will tolerances be built in or added as more knowledge is collected?
- The next meeting will be held March 25, 2015 at the Gateway Oaks location in Sacramento.

(10) **ADJOURN**

Chair Sencer asked for a motion to adjourn the meeting.

**Motion #3:** Mr. Hickman made a motion to adjourn the meeting. Mr. Mahrt seconded. Vice Chair Winslow, Mr. Foster, Mr. Will, Mr. Gemperle, and Mr. Silva agreed. The motion passed unanimously. The meeting adjourned at 3:05 p.m.

Respectfully Submitted:

---

Rosemerry Martin